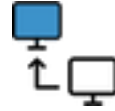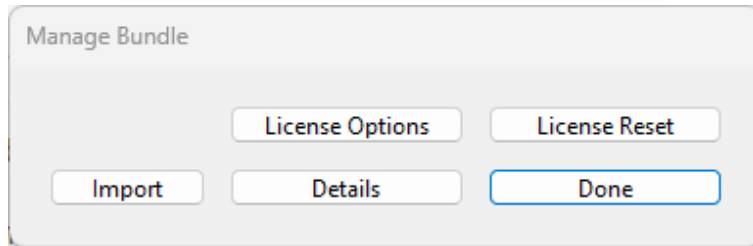# Move TradeTek & Bundles to New Computer

The TradeTek Lifetime or Subscription license and each Bundle is activated for use on one computer. When buying a new computer, use this guide to move TradeTek, your Bundles and Preferences (Lists, Assemblies & Reports) to the new machine.
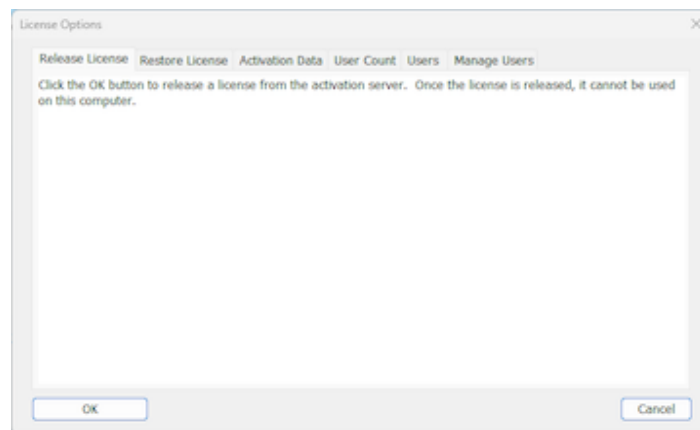
Prepare for Move

- **Export Preferences from Old Computer**
  - Click the **Export** button on the Preferences dialog.

- **Locate Serial Number for TradeTek**
  - Choose the **About TradeTek** command from the **File** menu.
  - Click **License** button, then **License Options** button.
  - Write down the Serial Number.

- **Locate Serial Number for each Bundle**
  - Click the **Manage Bundle** button on Store panel.
  - Locate and select Bundle file using presented dialog.
  - If Bundle file no longer exists on your computer, download from Store.
  - On Manage Bundle dialog, click **License Options** button.
  - Write down the displayed Serial Number for each Bundle.

- **If you use an older version of TradeTek**
  - Locate purchased TradeTek installer or download from Archives on Help panel.
  - Subscription or Lifetime with Updates can download newest version.

Release Bundles on Old Computer

Click the **Manage Bundle** button on the Store panel. Locate and select the Bundle file using presented dialog.

Click **License Options** button, then select the Release License panel. Click **OK**. The License Blocked message confirms that the license has been released. Complete this process for each licensed bundle.

Release TradeTek on Old Computer

Choose the **About TradeTek** command from the **File** menu. Click **License** button, then **License Options** button. Select the License Release panel and click **OK**. The License Blocked message confirms that the TradeTek license has been released.

Install and activate TradeTek on New Computer

Run the appropriate TradeTek installer on the new computer. Wait until the installer screen disappears and a web page of information is presented.

After the install process is completed, make sure the Virus Scanner on the new computer trusts TradeTek. On Windows, you will likely need to add an exclusion for the TradeTek application, otherwise the Virus Scanner may kill the process or delete files.

Double-click the TradeTek icon on the desktop to launch the application. Complete the Activation dialog using the TradeTek Serial Number.

Activate Bundles on New Computer

From the Store panel in TradeTek click the **Manage Bundle** button. Locate each Bundle, then click the **Activate** button to activate that Bundle using the appropriate Serial Number. There is no need to install the bundle, since everything is included in your Preferences that gets imported below.

Restore Preferences

After TradeTek has been installed, go to the Preferences dialog and click the **Import** button. Select and import the Preferences file exported from the old computer. Your Lists, Assemblies and Reports are now available on the new computer.

Jobs stored in Local storage can simply be copied from the Old computer to the New computer. On the Old computer, locate the TradeTek folder in your Documents folder. Move the entire contents of that folder to the TradeTek folder that already exists in your Documents folder on the new computer.

If you have licensed a plugin such as **Connect QuickBooks** or **Connect Procore**, it is also licensed to one computer. Follow the instructions supplied with that plugin to move it to the new computer.